

**RESOLUTION NO: 521-24
THE BOROUGH OF ZELIENOPE
BUTLER COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE BOROUGH OF ZELIENOPE, BUTLER COUNTY,
PENNSYLVANIA, AMENDING THE 2019 FEE SCHEDULE.**

WHEREAS the Zelienople Borough Ordinance No. 865-19 permits Borough Council to amend the fees established by this Ordinance from time to time by Resolution.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1:

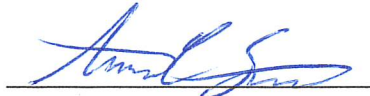
The Borough Council of the Borough of Zelienople hereby amends the Fee Schedule of Zelienople Borough attached hereto is hereby approved and shall be implemented, effective immediately.

SECTION 2:

Any Ordinance or Resolution or part of any Ordinance or Resolution in conflict herewith is hereby repealed to the extent of said conflict.

RESOLVED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ZELIENOPE THIS 13TH DAY OF MAY 2024.

ATTEST



Andrew C. Spencer
Borough Manager

BOROUGH OF ZELIENOPE

By: 

Mary E. Hess
President of Council



Thomas M. Oliverio
Mayor

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Adopted by Ordinance March 25, 2019

Amended by Resolution September 26, 2022, May 13, 2024

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ADMINISTRATION FEES

SECTION 1: FEES

Utility Deposit	Water:	\$50.00
Utility Deposit	Electric:	\$150.00
Utility Disconnect/Reconnect; At the Customers' Request and For Non-Payment		\$35.00
Municipal No Lien Letters		\$20.00
NSF Returned Check/Bank Charges		\$35.00
Recycling Container		\$8.00
Document Duplication		\$0.25 per page

BUILDING FEES

All Building Permit Applications are reviewed and approved by a Certified Third-Party Inspection Agency.

All Commercial plans must be submitted approved by a Registered Architect or Engineer. At least (1) copy of submitted plans must have a "wet or raised seal" and signature of the design professional under whose license were prepared.

All Building Applications must first be processed through the Zelenople Zoning and Code Enforcement Office. Building Plans are then forwarded to the Certified Third-Party Inspection Agency for their review and action.

SECTION 2: PLAN REVIEW FEES

• NEW CONSTRUCTION, ADDITIONS & EXTENSIONS

2,000 square feet & under	\$400.00 minimum fee
2,001 -5,000	\$750.00
5,001 -10,000	\$1150.00
10,001-20,000	\$1780.00
20,001-30,000	\$2100.00
30,001-40,000	\$2200.00
40,001-50,000	\$2350.00
More than 50,000 to 75,000 square feet	\$2800.00
More than 75,001 to 100,000 square feet	\$2800.00
More than 100,000 square feet & above	\$35.00 per every 1,000 square feet.

• ALTERATIONS, REPAIRS & CHANGE IN OCCUPANCY

2,000 square feet & under	\$375.00 minimum fee
2,001 -5,000	\$475.00
5,001 -10,000	\$740.00
10,001-20,000	\$1200.00

20,001-30,000	\$1500.00
30,001-40,000	\$1750.00
40,001-50,000	\$1850.00
More than 50,000 to 75,000 square feet	\$2000.00
More than 75,001 to 100,000 square feet	\$2400.00
More than 100,000 square feet & above	\$22.00 per every 1,000 square feet.

Residential Plan Reviews for 1 or 2 family dwellings =\$125.00

The Certified Third-Party Inspection Agency will allow up to (3) plan reviews per application for changes, additional requests for information and reports. Should additional reviews be required, 50% of the original fee is charged with a minimum of \$400.00.

SECTION 3: ELECTRICAL INSPECTION FEES, ASSOCIATED WITH REQUIRED INSPECTIONS NEEDED FOR BUILDING PERMITS.

FLAT FEE – Includes all 3 Inspections \$125.00
 Single Residential Inspection Rate: \$125.00

COMMERCIAL - ELECTRICAL INSPECTION RATES

ROUGH WIRE INSPECTION
SWITCHES, RECEPTACLES, FIXTURES COUNTED AS OUTLETS

1 – 50	\$75.00
Each additional 10 or Fraction	\$8.00

FINISH WIRE INSPECTION

1-50	\$75.00
Each additional 10 or Fraction	\$ 8.00

MERCURY, SODIUM QUARTZ FIXTURES

1 TO 50 Fixtures	\$55.00
Each additional Fixtures or Fraction	\$7.00

HEATING, COOLING COOKING EQUIPMENT AND APPLIANCES

Outlet for Single Unit 20 KW or less	\$40.00
Each Additional Unit 20 KW or Less	\$25.00

MOTORS, GENERATORS, TRANSFORMERS

1-20 HP, KW, KVA	\$85.00
Over 20-40 HP, KW, KVA	\$90.00
Over 40-75 HP, KW, KVA	\$105.00
Over 75-150 HP, KW, KVA	\$135.00
Over 150 HP, KW, KVA	\$150.00

ELECTRICAL FURNACE AND WELDERS

1-20 HP, KW, KVA	\$90.00
Over 20-40 HP, KW, KVA	\$105.00

Over 40-75 HP, KW, KVA	\$125.00
Over 75-150 HP, KW, KVA	\$135.00
Over 150 HP, KW, KVA	\$150.00

SERVICE PLACEMENT

To 200 amp	\$105.00
200-400 amp	\$135.00
401-600 amp	\$150.00
601-800 amp	\$200.00
801-1,000 amp	\$250.00
Over 1,000	\$375.00

MOBILE AND MODULAR HOMES

Home in Place Utility Requirement	\$125.00
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POLE SERVICE

\$105.00

SUB PANELS and DISCONNECTS

To 400 amp	\$55.00
401-600 amp	\$85.00
Over 600 amp	\$125.00

TEMPORARY INSTALLATION SIMILAR

\$125.00

PRIMARY TRANSFORMERS, VAULTS, ENCLOSURES AND SUB-STATIONS

To 200 KVA	\$250.00
201-500 KVA	\$315.00
Over 500 KVA	\$375.00

SWIMMING POOLS (COMMERCIAL)

NEW INSTALLATION	\$250.00
PA RE-INSPECTION OF EXISTING POOL	\$450.00

ADDITIONS/RENOVATIONS

TOTAL TWO TRIPS WITH SERVICE ENTRANCE	\$150.00
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SURVEY

FIRST HOUR, TRAVEL TIME INCLUDED, EACH ADDITIONAL HOUR	\$125.00
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SECTION 4: RESIDENTIAL SOLAR PANEL FEES

Primary Structure (Up to 400amps)	\$175.00
Accessory Structure (Up to 400amps)	\$175.00

SECTION 5: CELL TOWER PERMIT FEES

Single – Low Voltage or Single Port Installation	\$175.00
Low Multiple Heads/Low Frequency Wiring	\$375.00
Full Installation-Full or Additional Tower Installation	\$575.00

SECTION 6: ELECTRONIC DOCUMENT MANAGEMENT FEES

Large Format Scanned Documents	\$2.00 per page
8 ½ x 11” Sheet of Scanned Paper	\$.50 per page
8 ½ x 14 or 11 x 17 Sheet of Scanned Paper	\$.75 per page
Large Format Scanned Documents	\$7.00 per page (B/W)
Large Format Scanned Document	\$12.00 per page (Color)
8 ½ x 11” Sheet Scanned Document	\$.10 per page
8 ½ x 14 or 11 x 17” Scanned Document	\$.25 per page

PLANNING AND ZONING FEES

SECTION 7: PLANNING AND ZONING FEES

Conditional Use	\$600.00
Zoning Ordinance or Map Amendment	\$600.00
Curative Amendment	\$600.00

Consultant and Review Fees: The Borough, at its discretion, may require any and all application materials or supplemental information to be reviewed and/or inspected by the Zoning Officer, Engineer, Solicitor or other professional consultants, with the Applicant being responsible for all costs of said review as billed to the Borough.

SECTION 8: SIGNS

Wall Sign	\$50.00
Wall Canopy	\$50.00
Window Sign	\$50.00
Marquee	\$50.00
Hanging Sign	\$50.00
Convenience Sign	\$50.00
Monument	\$75.00
Free Standing	\$75.00
Panel Replacement	\$25.00
Temporary Signs	\$10.00
Sandwich Board	\$10.00

SECTION 9: MISCELLANEOUS

Sheds, Garages and Any Accessory Structures Less Than 1000 Square Feet and Not Attached to The Dwelling	\$35.00
Sexually Oriented Business	\$500.00
Demolition of Buildings	\$50.00
Electric Permit	\$10.00

Fence Permit	\$35.00
Zoning Ordinance	\$15.00
Zoning Map	\$3.00
Subdivision and Land Development Ordinance	\$10.00

POLICE FEES

SECTION 10: FALSE ALARM SERVICE FEES

- A SECOND FALSE ALARM in any one calendar year shall require a written final warning to the property owner or responsible party of the penalties of this ordinance.
- A THIRD FALSE ALARM in any one calendar year shall be subject to a service fee of One Hundred (\$100.00) Dollars.
- A FOURTH FALSE ALARM in any one calendar year shall be subject to a service fee of Three Hundred (\$300.00) Dollars.
- A FIFTH AND ALL SUBSEQUENT FALSE ALARMS in any one calendar year shall be subject to a service fee of Five Hundred (\$500.00) Dollars, plus prosecution per Ordinance #798-09.

SECTION 11: TRANSIENT BUSINESS LICENSE

Day	\$10.00
Week	\$60.00
Month	\$150.00

SECTION 12: MISCELLANEOUS

Fingerprinting	\$10.00 \$5.00 After First Card
Police Reports	\$15.00
Borough Building Parking Lot Monthly Fee	\$50.00
Mobile Food Vendor	\$25.00/Day or \$75.00/Year
Alcohol Event Permit	\$25.00/Day
Section 3-d-v Parking Violation	\$25.00

SECTION 13: POLICE SERVICES

The Borough, at the discretion of the Chief of Police, may assess charges for requests for police services above and beyond the normally scheduled patrol schedule. These charges will reflect the actual labor and any actual material costs that may occur as a cost to the Borough.

PUBLIC WORKS FEES

SECTION 14: CUSTOMER OWNED SOLAR ELECTRICITY FEES

Application Fee	\$300.00
Interconnection Fee	At Cost
Initial Inspection Fee	\$150.00
Annual Inspection Fee	\$150.00

SECTION 15: WATER TAP-IN FEES

Residential	$\frac{3}{4}$ " residential tap \$1,724.00
Commercial	All commercial water tapping fees are calculated based upon usage and service line requirements.

SECTION 16: FEE FOR REPLACEMENT OF WATER METERS

- All customers in need of a water meter replacement due to freezing will be charged on an individual materials basis, which will be determined by the actual costs incurred by the Borough on a per job basis. The materials charge shall be the actual cost to repair or replace the damaged meter as determined by the cost incurred by the borough from the manufacturer, which may vary depending on the size and/or type of the meter.
- All water meter replacements will be assessed for labor, and all associated personnel costs, at a rate for the staff person(s) services that are applicable at the time of service.
- The customer will be invoiced for the cost of a replacement with direction to pay the borough within thirty (30) days of the invoice being presented to them unless other arrangements are agreed upon between the Borough and the customer.

SECTION 17: STREETS

Street Excavation Permit	\$50.00 Application Fee plus \$30.00 per Linear Feet of Opening
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SECTION 18: EQUIPMENT FEES

These Equipment Fees are for calculating mutual aid and billable repair and maintenance. NOT FOR RENT.

Pickup Truck	\$35.00 per hour
Large Bucket Truck	\$100.00 per hour
Small Bucket Truck	\$90.00 per hour
Derrick Digger	\$80.00 per hour
5-ton Dump Truck	\$90.00 per hour
3-ton Dump Truck	\$75.00 per hour
Utility Truck/Van	\$35.00 per hour
Skid Steer / Loader	\$50.00 per hour
Pump Trash/Sump	\$15.00 per hour
Air Compressor/Jackhammer	\$25.00 per hour
Chopsaw /Tamper /Roller	\$25.00 per hour
Sweeper	\$90.00 per hour
Leaf Machine and Operator	\$90.00 per hour
Traffic Control Equipment	\$50.00 per day
Generator	\$75.00 per day
Emergency Lighting	\$50.00 per day

RIGHT TO KNOW REQUESTS

SECTION 19: RIGHT TO KNOW REQUESTS FEES

The Pennsylvania Office of Open Records establishes the fee structure for Right to Know Requests in accordance with the law. Procedures and fees for filing a right to know requests can be found at /www.openrecords.pa.gov

SUBDIVISION AND LAND DEVELOPMENT FEES

The Site Plan Review Application and required support materials are to be completed by the applicant and shall be submitted to the Zoning Officer no less than twenty-one (21) days prior to the next regularly scheduled meeting of the Borough Planning Commission. A Site Plan Review Application shall include the Application and Escrow Fees. Checks should be made payable to the Zelienople Borough.

The Zelienople Borough Planning Commission meetings are scheduled on the fourth (4th) Thursday of the month at 7:00 p.m. on the second floor of the Zelienople Borough Municipal Building located at 111 West New Castle Street, Zelienople, PA. 16063. No meetings are scheduled for the months of November and December unless specifically requested by the Applicant in writing to the Zoning Officer a minimum of thirty (30) days prior to requested meeting date.

SECTION 20: APPLICATION FEES

Minor Land Development, Minor Subdivision and Lot Line Revision	\$150.00
Major Land Development	\$400.00 plus \$100.00 for each acre above two (2) acres
Major Subdivision	\$400.00 plus \$100.00 for each lot
Planned Residential Development, Tentative or Final	\$1000.00 plus \$100.00 per dwelling unit

SECTION 21: ESCROW FEE DEPOSIT

Minor Land Development	\$400.00
Minor Subdivision	\$400.00
Lot Line Revision	\$250.00
Major Land Development	\$3000.00
Major Subdivision	\$2500.00 plus \$50.00 per dwelling unit above 25 dwelling units
Planned Residential Development	\$4000.00 plus \$50.00 per dwelling unit above 25 dwelling units

ZONING HEARING BOARD FEES

Any Application, to include hearings for Variances, Special Exceptions, Appeals from the Decision of the Zoning Officer, Validity Challenges, or Unified Appeals, and required support materials are to be completed by the Applicant and shall be submitted to the Zoning Officer no less than thirty (30) days prior to the next regularly scheduled meeting of the Zoning Hearing Board. An Application is not considered complete without the established fee. Checks should be made payable to the Zelienople Borough.

The Zelienople Borough Zoning Hearing Board meetings are scheduled on the fourth (4th) Wednesday of the month at 7:30 p.m. on the second floor of the Zelienople Borough Municipal Building located at 111 West New Castle Street, Zelienople, PA. 16063.

SECTION 22: ZONING BOARD HEARING FEES

Residential	\$180.00
Commercial	\$305.00

PARK AND RECREATION FEES

SECTION 23: FACILITY RENTAL FEES

Weekday Shelter Rental Fees (Monday-Thursday):

Shelter 1 - Ward Clark	\$50.00 (Resident)	\$60.00 (Non-Resident)
Shelter 2 - Large Rotary	\$180.00 (Resident)	\$195.00 (Non-Resident)
Shelter 3	\$80.00 (Resident)	\$95.00 (Non-Resident)
Shelter 4	\$80.00 (Resident)	\$95.00 (Non-Resident)
Mussig Shelter	\$66.00 (Resident)	\$75.00 (Non-Resident)
Gazebo	\$66.00 (Resident)	\$75.00 (Non-Resident)
Amphitheater - James A. Ayers Sr.	\$360.00 (Resident)	\$400.00 (Non-Resident)

Weekend Shelter Rental Fees (Friday-Sunday):

Shelter 1 - Ward Clark	\$65.00 (Resident)	\$75.00 (Non-Resident)
Shelter 2 - Large Rotary	\$235.00 (Resident)	\$260.00 (Non-Resident)
Shelter 3	\$105.00 (Resident)	\$120.00 (Non-Resident)
Shelter 4	\$105.00 (Resident)	\$120.00 (Non-Resident)
Mussig Shelter	\$88.00 (Resident)	\$100.00 (Non-Resident)
Gazebo	\$88.00 (Resident)	\$100.00 (Non-Resident)
Amphitheater - James A. Ayers Sr.	\$360.00 (Resident)	\$400.00 (Non-Resident)

Facility Rental Fees

Baseball Fields	\$55.00/HR (Resident)	\$65.00/HR (Non-Resident)
Baseball Fields Day Rate (Over 6 HRS)	\$355.00/Day (Resident)	\$410.00/Day (Non-Resident)
Courts (Tennis, Basketball, Pickleball)	\$25.00/HR (Resident)	\$35.00/HR (Non-Resident)
Tennis (Court Both)	\$45.00/HR (Resident)	\$65/HR (Non-Resident)
Skate Park	\$65.00/HR (Resident)	\$75.00/HR (Non-Resident)

Pool Facility Rental (2 Hr., 1-70)	\$325.00 (Resident)	\$350.00 (Non-Resident)
Pool Facility Rental (2 Hr. 71-100)	\$475.00 (Resident)	\$500.00 (Non-Resident)
Pool Facility Rental (2 Hr. 101-200)	\$625.00 (Resident)	\$650.00 (Non-Resident)
Park Parking Lot (1/2 Lot)	\$188.00 (Resident)	\$198.00 (Non-Resident)
Park Parking Lot (Full Lot)	\$375.00 (Resident)	\$385.00 (Non-Resident)

Pool Rental for Camps, Swim Club	\$40.00/HR (Camp Lifeguards)	\$85.00/HR (Staffed)
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SECTION 24: PERMIT

Alcohol/Tobacco		\$50.00
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SECTION 25: EVENT IMPACT FEE (Events 200 Attendees & Over)

200 to 300 Attendees	\$675.00	\$270.00 (Senior Project)
301 to 400 Attendees	\$900.00	\$810.00 (Discount)
401 to 500 Attendees	\$1,125.00	\$955.00 (Discount)
501 to 600 Attendees	\$1,350.00	\$1,080.00 (Discount)
601&Up (\$1 for every attendee over)	\$1,350.00+\$1ea.	\$1,080.00+\$1ea.(Discount)

SECTION 26: POOL MEMBERSHIP FEES

Individual (Purchased by 1/31)	\$88.00 (Resident)	\$105.00 (Non-Resident)
Individual (Purchased 2/1-3/31)	\$108.00 (Resident)	\$125.00 (Non-Resident)
Individual (Purchased after 4/1)	\$130.00 (Resident)	\$150.00 (Non-Resident)
Family of 2 (Purchased by 1/31)	\$139.00 (Resident)	\$160.00 (Non-Resident)
Family of 2 (Purchased 2/1-3/31)	\$160.00 (Resident)	\$185.00 (Non-Resident)
Family of 2 (Purchased after 4/1)	\$200.00 (Resident)	\$230.00 (Non-Resident)
Family of 3 (Purchased by 1/31)	\$180.00 (Resident)	\$210.00 (Non-Resident)
Family of 3 (Purchased 2/1-3/31)	\$205.00 (Resident)	\$240.00 (Non-Resident)
Family of 3 (Purchased after 4/1)	\$255.00 (Resident)	\$300.00 (Non-Resident)
Family of 4 (Purchased by 1/31)	\$210.00 (Resident)	\$255.00 (Non-Resident)
Family of 4 (Purchased 2/1-3/31)	\$247.00 (Resident)	\$290.00 (Non-Resident)
Family of 4 (Purchased after 4/1)	\$300.00 (Resident)	\$365.00 (Non-Resident)
Family of 5 (Purchased by 1/31)	\$255.00 (Resident)	\$295.00 (Non-Resident)
Family of 5 (Purchased 2/1-3/31)	\$290.00 (Resident)	\$336.00 (Non-Resident)
Family of 5 (Purchased after 4/1)	\$360.00 (Resident)	\$420.00 (Non-Resident)
Nanny	\$88.00 (Resident)	\$88.00 (Non-Resident)
Individual 60+ (Purchased by 1/31)	\$44.00 (Resident)	\$52.00 (Non-Resident)
Individual 60+ (Purchased 2/1-3/31)	\$54.00 (Resident)	\$62.00 (Non-Resident)
Individual 60+ (Purchased after 4/1)	\$64.00 (Resident)	\$75.00 (Non-Resident)
Couple 60+ (Purchased by 1/31)	\$69.00 (Resident)	\$77.00 (Non-Resident)
Couple 60+ (Purchased 2/1-3/31)	\$85.00 (Resident)	\$95.00 (Non-Resident)
Couple 60+ (Purchased after 4/1)	\$100.00 (Resident)	\$116.00 (Non-Resident)
10 Card Punch Pass for Members	\$60.00 (Resident)	\$60.00 (Non-Resident)
5 Card Punch Pass for Members	\$35.00 (Resident)	\$35.00 (Non-Resident)

SECTION 27: DAILY POOL ADMISSION

Individual	\$10.00 (Resident)	\$14.00 (Non-Resident)
Children Ages 3-12	\$8.00 (Resident)	\$12.00 (Non-Resident)
Children Ages 2 & Under	FREE (Resident)	FREE (Non-Resident)
Senior 60+ Daily Admission	\$8.00 (Resident)	\$8.00 (Non-Resident)
Night Swim	\$7.00 (Resident)	\$9.00 (Non-Resident)
Night Swim (Member)	FREE (Resident)	FREE (Non-Resident)

SECTION 28: CREDIT CARD FEES

Credit Card Processing Fee	Minimum \$2.00 up to 2.85%
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